



CNH | KEY CLUB

MEETING MINUTES

DISTRICT BOARD | SBTC

MEETING AT A GLANCE

MEETING DETAILS

Meeting Led By Governor Justin Kuo

Location: District Office

8360 Red Oak St STE 201, Rancho Cucamonga, CA 91730

CALL TO ORDER: 10:24AM PDT

ADJOURNMENT: 11:50AM PDT

Attendance Report - See Appendix A for a complete report

EXECUTIVES 3/3

LT. GOVERNORS 76/79

LT 11/11

GUESTS 5

QUORUM YES

Summation of Board Decisions

- **Action: Approval of Parliamentarian [PASSED]**
- **Action: Approval of Executive Reports [PASSED]**
- **Action: Approval of District Leadership Team [PASSED]**
- **Action: Approval of Lt. Governor Appointments [PASSED]**
- **Action: Approval of Editor and Chair Board Reports [PASSED]**
- **Action: Approval of CNH District Budget 2023-2024 [PASSED]**
- **Action: Approval of PTP Threshold & Yes Initiative Donations [PASSED]**
- **Action: Approval of Region 1 & 2 Realignment [PASSED]**
- **Action: Approval of SAA Coordinator Appointment [PASSED]**

MEETING MINUTES

MEETING CALLED TO ORDER AT 10:24AM PDT

Approval of Parliamentarian

RESOLVED: That the CNH Board approves Mr. Marshall Roberson as Parliamentarian
[M: Sebastine Chun, D16W Lt. Governor | S: Maya Morrow, D42 Lt. Governor | PASSED]

Pledge of Allegiance

Pledge led by provided by D13S Stephen Nguyen

Key Club Pledge

Pledge led by provided by D08 Jamie Stukas

INVOCATION

Provided by D22K Sarah Ganiko

Aloha District Board! My name is Sarah Ganiko and I proudly serve as the Lieutenant Governor of Division 22 Komohana on the island of Oahu.

When I was looking over the Spring Board Training Packet a week ago, as my eyes were scanning through all of the pages, I noticed my name next to Invocation on the Board Meeting Agenda. To be honest, at first, I had no idea what I would say to you all. Knowing that I would be presenting a speech to THE 2023-2024 CNH District Board, I felt an immense amount of pressure to create a speech that would motivate and inspire you all. Regardless, I sat down at my desk and started.

But, as I sat at my desk, I could not figure out how to put my thoughts into words. I was struggling. This familiar feeling came back every time I opened that document. I kept on going back and forth on my first few lines, trying to think of something that would stick. However, a couple of days before I got on the 5 hour long flight to Ontario, something clicked.

“Why don’t I just go for it?”

INVOCATION (CONT.)

That familiar feeling disappeared and I actually started to write my speech. However, even though the struggle of writing this speech faded away, I still face the struggles of being a Lieutenant Governor.

Let's face it, we will all struggle at some point this term. But, even with our differences, struggles, and diverse backgrounds, we are all connected by at least one thing. Key Club. Key Club is a community; we, the 2023-2024 CNH District Board, are one ohana. But ohana means more than just family.

Ohana. It means to be there for each other, to be reliable, and to not leave anyone behind. It is to take care of each other, especially in times of need and struggle. Although I won't force you to share the deeper meaning of ohana with others, I urge you to check up on your counterparts and fellow Key Clubbers throughout the term, your ohana.

CNH District Board, I want you to know that you were all elected or appointed for a reason. You are all capable of serving as wonderful leaders. Even though it may feel chaotic or overwhelming at times, I urge you to believe in yourself. This term will definitely fly by, and time won't slow down. So take that chance, take that risk, and just go for it.

Mahalo!

REMARKS & REPORTS

CNH Children's Fund Remarks

Provided by CNH Kiwanis Foundation President Gary Jander

1. Expresses gratitude towards our contributions towards the Pediatric Trauma Program and YES Initiative
2. Discusses how there will be a dedication towards the Fresno Zoo Children's Zoo Display to help young children connect with the world
 - a. It comes from our efforts and our fundraisers
3. Remarks how YES Initiative contributions goes towards SLP Scholarships
 - a. Was fortunate to give out \$120,000 to 70 members during DCON 2023
 - b. A lot of the funds are raised by Key Club

CNH Kiwanis Governor-Elect Report

Provided by CNH Kiwanis Governor-Elect Carole Farris

1. Remarks that she is proud to see us all here
 - a. Highlights that we are all making a difference in our homes, schools, and communities
2. Discusses how we are all going through this experience together
 - a. All the students and adults here got your back and can rely on each other

REMARKS & REPORTS (CONT.)

Service Leadership Programs Director Report

Provided by SLP Director Timothy Cuning

1. Reminds all of us to check the lost & found for any missing belongings

International Director Report

Provided by Key Club International Director Matthew Ellis

1. Provides us an update on Key Club International
 - a. Highlights the Youth Opportunities Fund to provide funding for service projects
2. Discusses the Global Leadership Certificate
 - a. 39 courses, lots of prizes (including reduced ICON costs)
3. Showcases various Key Club International Partners
 - a. The program Schoolhouse allows you to tutor others all over the world in math
 - b. Mental health partner Erika's Lighthouse
 - c. Thirst Project
 - d. UNICEF - New initiative: Start Strong Zambia
4. Encourages members to be more involved in Key Club International Programs, and to contact Key Club International Trustee Ahmed Eldeeb and District Governor Justin Kuo for more information

District Administrator Report

Provided by District Administrator Doug Gin

1. Remarks appreciation for the Key Club leaders in attendance
 - a. Shows our commitment to be here for our clubs and members across the district
 - b. The date of a training will never work for everyone
 - i. It is a privilege to be here, not everyone has this opportunity
 - c. Thank you to the adult advisors in attendance for their dedication and for allowing this conference to be possible
2. Brings up that it is Memorial Day Weekend
 - a. A lot of Americans view this holiday as just a three day weekend
 - b. Originally, it was a way to honor American soldiers who died fighting in the Civil War
 - i. A group of women in Pennsylvania visited and decorated graves
 1. Tradition spread throughout the country
 - ii. Waterloo, New York, was the first city to recognize it as Decoration Day
 - iii. It was then recognized as an official day of remembrance to honor all of those who died in service
 1. Last Monday in May is the national holiday
 - c. Asks the District Board to take a moment of silence to remember those who lost their lives in service

REMARKS & REPORTS (CONT.)

District Governor Report

Provided by District Governor Justin Kuo

Buzz buzz bad bees!

It is such an amazing feeling to get to be here with all of you amazing people at our first training conference of the 2023-2024 term. I am so honored to be able to be here along the journey as you all begin to grow as servant leaders within our organization. I too remember being in your shoes last year as a Lieutenant Governor at my first ever training conference, experiencing a strange mix of excitement and anxiety. My advice to you all is to make the most of these events since they'll be over before you know it. Don't be afraid to talk to someone you admire or think is cool, you won't regret it when it turns out you'll be DB besties. Make sure to also ask all the questions that you may come up with, this is a once in a while opportunity to have all the amazing Kiwanis mentors and District Board assist in whatever you may need help with.

Now, let's dive into our goals for the term. There's no denying that CNH is facing a major issue, with our membership numbers having decreased from many terms prior. In order to tackle this problem head on, we need the help of every single one of you. If we want to go from 29,000 members to 32,000, we must hold our clubs accountable for only having to gain 3 more members than the previous term. This is something that can be so easily achievable with that extra push from all of you, and I trust that we will not only be able to reach this goal but blow far beyond it if you push as hard as possible to ensure we have a successful dues season. What can you do to help subsidize dues costs? What resources can we provide for you to encourage more members to join? Think about all these different things and reflect on how you can lead your division to success,

I know this report was short and sweet, but I know that the stories that we will write together will be ones filled with endless pages of beautiful memories. This is only the first chapter of our Key Club journeys together, and I cannot wait to see all you will accomplish. CNH, this term is ours to take, and I know we will accomplish amazing things. Thank you all so much!

REMARKS & REPORTS (CONT.)

District Secretary Report

Provided by District Secretary Abigail Jensen

Aloha District Board!

I hope you all are having a great morning, and the following is my district board report!

Monthly Report Forms

Club and Division Monthly Report forms were sent out prior to District Convention for Lieutenant Governors to create copies of for their division and their clubs. They were then instructed to move all Monthly Report Forms into the CNH MRF Archive, and to send out Club MRFs to board members and advisors. Three training calls since the District Convention have been held to go through the Club and Division MRF and their respective submission processes.

The first Division MRF deadline was extended until May 15th, 2023 at 6:00PM local time to accommodate for AP testing and the late nature of DCON 2023. As of the most recent submission, a total of 66 Lieutenant Governors have been able to submit their April DMRF, and we as a district have served a total of 19,372 hours, which is 4.84% of the way to our goal of 400,000 service hours!

Resources

Alongside the training calls held with Lt. Governor, I have been in the process of creating new resources related to MRF Feedback at the division level, helping clubs with the Annual Achievement Report, Secretary Call Agenda Templates, and general resources for MRF knowledge such as an updated manual. Be sure to look out for these resources as the term goes along.

Directory

To update our officer reflector Google Groups, Lieutenant Governors were tasked with completing a Google Form to reflect their directory. Each one was asked to submit email information for different club officers in their division, and the form was due on Wednesday, May 24th, 2023 at 11:59PM. There will be a way to submit additional information following this initial submission, but please be sure to fill this out so we can make sure we are able to utilize our officer reflectors.

REMARKS & REPORTS (CONT.)

Submission Reminders

I would like to take this time to recognize board officers for their continued hard work and commitment to the position of Lieutenant Governor. Congratulations to the following board officers who have maintained a 100% On-Time submission rate, This indicates that the Monthly Report Forms, DCM Agendas, and Division Update Forms were submitted by their respective due dates for the month of April! Please save all applause until I finish reading the list:

- Division 2 North
- Division 3 North
- Division 3 South
- Division 4 Central
- Division 4 East
- Division 4 North
- Division 4 South
- Division 4 West
- Division 5 North
- Division 5 South
- Division 7 North
- Division 7 South
- Division 8
- Division 10 North
- Division 12 South
- Division 12 West
- Division 13 North
- Division 13 South
- Division 13 West
- Division 15 East
- Division 15 North
- Division 15 South
- Division 15 West
- Division 16 East
- Division 16 North
- Division 16 Oasis
- Division 16 South
- Division 16 West
- Division 18
- Division 19 North
- Division 21
- Division 22 Hikina
- Division 22 Komohana
- Division 22 Makai
- Division 23
- Division 26 North
- Division 27 North
- Division 27 South
- Division 28 East
- Division 28 North
- Division 28 South
- Division 28 West
- Division 30 North
- Division 37 South
- Division 43
- Division 44 North
- Division 44 South
- Division 44 West
- Division 45
- Division 46 North

Once again thank you so much for your on-time submissions!

As a reminder, the following submissions are due on the 10th of every month at 6:00PM local time:

- Division Monthly Report Form
- Training Conference Report

REMARKS & REPORTS (CONT.)

The following submissions are due on the 15th of every month at 6:00PM local time:

- Articles & Visuals to the CNH Archive

The following submissions are due on the 20th of every month at 6:00PM local time:

- Division Newsletter
- Division Council Meeting Agenda
- Division Update Form

If you have any questions, comments or concerns about monthly submissions, please feel free to discuss them with me anytime this weekend or reach out to me another way! I hope you all have a wonderful Spring Board Training Conference and a great rest of your day, thank you!

District Treasurer Report

Provided by District Treasurer Chloe Wu

What's BUZZIN' Newbees!

It's crazy that we're already at our first board training when it felt like DCON was just yesterday. While I have already met some of you, I am so eager to get to know the rest. I will never be able to say thank you enough for your continuous dedication, resilience, and passion even though you are just learning the ropes of being Lt. Governor. Your diligence does not go unnoticed, and I am beyond grateful to serve alongside the pinnacle of servant leaders. Truly, you are the magic of CNH.

And with that, the following is my first Treasurer's report:

Goals

After discussion with District Governor Justin and District Secretary Abby, we decided upon the goal of fundraising \$200,000 for the Pediatric Trauma Program and YES! Initiative this term. These funds will then be split 50/50. Based on our goal, we are aiming for \$100,000 to go towards PTP, and the other \$100,000 to go towards the YES! Initiative. This goal was created after considering the total amount fundraised during the immediate past term and the total membership of our district. Through our continuous hard work and collective efforts, I am confident that we will be able to achieve our goal of \$200,000.

Dues Report

As of the most recent dues report, we have 29,541 members and 696 of the 736 clubs are paid dues. Please remember that the Membership Update Center closes around the 1st week of August and will not reopen until the first week in September, so if you are a Lieutenant Governor of a suspended club, please work with the club's officer board and Kiwanianis to ensure that this suspension status is taken care of by July 31st.

REMARKS & REPORTS (CONT.)

Furthermore, this timeline is shortened if your club needs to go through ASB to pay dues because school is about to end. Especially at this time of the year - with school concluding - please consider working with your Kiwanians to pay dues rather than going through ASB. Also, keep in mind that there is a possibility that a club won't be able to access the MUC if they are suspended. If this is the case, they would need to fill out the suspended club excel file which can be found on the CyberKey and mail a check to the Kiwanis Office to remove the suspension status. All Lieutenant Governors should strive to meet the December 1st deadline for on-time dues, so begin working with your clubs early in order to prevent them from becoming a delinquent club later on. I would need to email all delinquent clubs a letter and it would save so much time for me if you are working early on to pay dues on time!

Membership Update Center

As you know, the Membership Update Center is the hub for your officers to input members. However, in order for them to access the MUC from their personal account, they must be added as a club officer through your advisor's MUC account. An email about this has been sent out, so please ensure this is completed as soon as possible so once dues-season kicks off they will be ready to go.

Vouching

After going over our district budget last night, I hope you are all comfortable and aware of your own division's budget. However, to reiterate, each Lieutenant Governor will be allocated \$50 per dues-paid club, but keep in mind that your polo and tie cost will be subtracted from your overall budget. Please remember to keep all receipts necessary for vouching at hand until you can vouch on July 1, 2023, which marks the beginning of the fiscal year. Although there was no official training on vouching hosted at this training conference, we will be going over the process during Summer Board, so get excited to start vouching!

Closing

I hope you have all learned and retained what was shared today in order to help you serve your division to the best of your ability. Please know that I am a resource and will always be here to support you. You all are doing an astounding job, and I am beyond proud of you. Thank you!

International Trustee

Provided by International Trustee Ahmed Eldeeb

What popping NewBEEES, this your International trustee Ahmed Eldeeb and I hope you all are finishing the year out strong and hype for this upcoming service year. It was amazing meeting most of you at the 2023 District Convention. I am extremely excited to see all the amazing things you all will accomplish, continue bringing your passion to serve everywhere you go, even during the summer.

REMARKS & REPORTS (CONT.)

I have a few updates from Key Club International, right now we are mainly focusing on the International Convention. We currently have less than five members registered from CNH, so I urge you all to continue heavily promoting it to your clubs to register for ICON. This star studded convention will allow you to meet new people from across the world, trade pins, attend a concert, etc. We extended the deadline for CNH members until **June 9th at 2 PM PST**. Please let me know if you need any resources that you need to promote it. I sent out a powerpoint you can send out to your club members before, so make sure you use it if you want. Furthermore, I urge you all to ask your local Kiwanis clubs for funding and portray that to your club members. Kiwanis serve as a great support system for Key Club International, so reaching out to them would also be a great opportunity to become closer to them. In addition, for those of you who complete your Global Leadership Certification courses by July 1st, you can apply for the GLC Masterclass. This master class gives you a \$200 stipend for icon, two extra meals, merch, and access to an exclusive workshop. Key Club International chooses 50 students to participate in the master class at ICON. The Global Relations Committee is also planning an ICON rally to hype up all of our members attending the convention. So be on the lookout for the rally that will take place later in June.

As you come together for your Spring Board Meeting, I wanted to take a moment to express my genuine admiration for each and every one of you. Your dedication and passion for serving others through Key Club is truly inspiring. I urge you all to cherish this board meeting, as it symbolizes the collective strength and shared vision you all embody. The relationships formed, the ideas exchanged, and the decisions made during this gathering holds the power to shape the future of your district. So, seize this opportunity, work harmoniously, and bring forth your unique perspectives. Your contributions matter, and together, you can achieve remarkable things. I hope you all have an amazing spring board meeting and a great summer. As always remember to approach a future filled with Green! Thank you!

Approval of Reports

RESOLVED: That the CNH Board approves all executive reports

[M: Kerry Chen, D15S Lt. Governor | S: Sukhraj Gill, D14, PASSED]

Approval of District Leadership Team Appointments

RESOLVED: That the CNH Board approves the appointment of the District Leadership Team

[M: Kerry Chen, D15S Lt. Governor | S: Sukhraj Gill, D14 Lt. Governor, PASSED]

1. The following appointees have been selected to serve on the District Leadership Team:
 - a. District News Editor, Willa Lim
 - b. District Technology Editor, Kathrine Geng
 - c. District Visual Media Editor, Chloe You
 - d. Communications & Marketing Chair, Joshua Santhirasegari
 - e. District Convention Chair, Angelina Nguyen
 - f. Kiwanis Family & Foundation Chair, Kenneth Nguyen
 - g. Membership Growth Chair, Henrina Zhang
 - h. Membership Development & Education Chair, Lina Tran
 - i. Member Recognition Chair, Chloe Hartanto
 - j. Policy, International Business, & Election Chair, Sophia Nguyen
 - k. Service Projects Chair, Annabel Lee

REMARKS & REPORTS (CONT.)

Approval of Lieutenant Governor Appointments

RESOLVED: That the CNH Board approves the appointment of the following Lt. Governors

[M: Jamie Stukas, D08 Lt. Governor | S: Maria Gilani, D160 Lt. Governor, PASSED]

1. The following appointees shall be appointed to serve as Lieutenant Governor:
 - a. Division 20 Lieutenant Governor, Andy Dieu
 - b. Division 31 Lieutenant Governor, Filsan Saeed
 - c. Division 32 Lieutenant Governor, Vanessa Zamora
 - d. Division 36 North Lieutenant Governor, Nicole Shek
 - e. Division 39 Lieutenant Governor, Anthony Tom

District News Editor

Provided by District News Editor Willa Lim

Hi busy bees, my name is Willa Lim and I proudly serve you as your District News Editor for the 2023-2024 term. I'm from the Division 46 North Red Pandas and I've been so excited meeting you all. And with that, as follows is my board report.

Newsletters

Until the term ends, I will create newsletters recapping **service, recognition, and other updates** throughout the district. They will be posted on the 1st of every month on Issuu and on the Cyberkey. On June 1st, I will post our first newsletter on Issuu and the Cyberkey. In my last newsletter, it will include a DCON recap. Each newsletter will have a dedicated flyer that also lists the table of contents, so potential readers can choose which sections they would want to read. LT members will be required to submit spreads for each newsletter in the color of their committee to make them easily distinguishable.

Submissions

On the 1st of each month, I will send an email reminding LT members about their submissions. The deadline for their newsletter spread submissions is on the **20th of each month at 6 PM**. By the request of both Mr. Roberson and I, these spreads must be approved by the appropriate committee mentor BEFORE submitting. Articles and Visuals are due on the **15th of each month at 6 PM**. Division Newsletters are due on the **20th of each month at 6 PM**. Both of these submissions may be submitted by either the DNE or LTG. For Articles and Visuals, please submit a **minimum** of 3 articles and 3 visuals. I will start cumulative tracking with June submissions. Finally, I'll also be sending out an email to the District Board regarding submissions along with the instructions on how to submit.

REMARKS & REPORTS (CONT.)

Promotion

The flyer for the District Newsletter will be posted on CNH's Instagram and will be sent through email. In the email, it will also include a Google Slide that advertises the Newsletter so that club officers can copy and paste it into their meeting slides. Please also promote the District Newsletter on your Division's social media and at your DCMs. Promotion of the District Newsletter is also **required** to be in your division newsletters.

Communication

In order to get the most participation in newsletter submissions from all committees, I will be discussing with each chair ideas that they can include in their submissions that are time relevant. Along with that, I'll be giving out reminders to all chairs about their upcoming submissions at least once per month BEFORE they are due.

And that concludes my board report, thank you.

District Technology Editor

Provided by District Technology Editor Kathrine Geng

Buzz buzz CNH! Hope you're all having a fun time at SBTC so far! I'm Katherine from Division 12 East and Region 17, and I'm beyond excited to be serving as your District Technology Editor for the 2023 term. Without further ado, here is my first board report!

Cyberkey Analytics

I'd like to start off by sharing some analytics for the CNH Cyberkey. Since the beginning of May, there have been a total of 11,149 page views and 2,861 users. The pages with the most traffic are currently the Home page with 2,979 views, the Leadership Team page with 720 views, the Divisions page with 621 views, the Graphics & Marketing page with 566 views, and the Meet the District Board page with 457 views. With that said, please continue to publicize the Cyberkey to your clubs and divisions through social media, newsletters, and other platforms!

Cyberkey Updates

I have also been working with Mr.Chang to update the Cyberkey. The ICON page has been updated with the newest information so please feel free to refer to it! In addition, I will be aiming to update the District Board & Articles pages, add more graphics and image galleries, and make the Cyberkey more mobile responsive. Over summer, I will also work on becoming more familiar with the Cyberkey. If you have any suggestions or changes that you would like to see on the website, feel free to contact me and let me know!

REMARKS & REPORTS (CONT.)

District Technology Team

Finally, the District Technology Team application has been finalized with Mr.Chang. I plan on releasing them shortly after Spring Board (around May 28th). Applications will be due June 11th, and new team members will be notified of the results shortly after interviews are finished. Me and DVME Chloe will also be answering any application questions on June 3rd-4th on the CNH Instagram. Please be sure to encourage the members of your division to apply for Tech Team if they are interested in expanding their skills in web design and becoming more involved with the CNH District.

Thank you! Feel free to contact me if you have any other questions, comments, or concerns! And please be sure to publicize the District Tech Team applications when they are released.

District Visual Media Editor

Provided by District Visual Media Editor Chloe You

What's Poppin' District Board! I hope you are enjoying your time here so far! My name is Chloe You and I proudly serve as your District Visual Media Editor for the 2023-2024 term. The following is my District Board Report.

DISTRICT VISUAL MEDIA TEAM APPLICATIONS

Applications for the District Visual Media Team will be released on May 28th, 2023. The due date for the application will be on June 11th, giving applicants around two weeks to submit the media samples and writing portion of the application. The District Technology Editor, Katherine, and I will be replying to questions about the application, teams, and qualifications on the CNH Instagram story using the Q&A stickers on June 3rd. Please encourage your members to apply for the DVMT! It is a wonderful opportunity for them to learn more about visual media and maximize their artistic skills!

WHAT'S POPPIN' EPISODES

EPISODE 1 - DISTRICT GOALS + MEET THE LT

The first episode of What's Poppin' is planned to be released in August on the CNH Youtube channel. In this video, the District Leadership Team will be officially introduced to CNH Key Club members. This includes the Executives explaining the District Goals for this term, while also introducing the Chairs and Editors. Viewers will get to learn more about the roles and responsibilities of each member of the LT.

REMARKS & REPORTS (CONT.)

EPISODE 2 - MEET THE DISTRICT BOARD

In the second episode, the District Board will be formally introduced including the LT with their respective Region and LTGs. In the video, the DB members will be showcased presenting their Region hand signals. This is used as a way to update viewers on what our District Board is comprised of!

These 2 episodes of What's Poppin' are currently in production.

TIKTOK/REELS

For this term, I have decided to utilize more of our social media accounts such as TikTok and Instagram. The goal is for our videos to reach a greater audience, which I think will be possible through the algorithms on those apps. I sent out an email about how to submit the TikTok/Reels. All TikTok's filmed at SBTC is recommended to be submitted on June 4th, 2023, but they will be accepted on a rolling basis. For example, if you film a TikTok at another Key Club event, you can still submit it. It is highly recommended that you shoot some videos to really give viewers the opportunity to see how fun Key Club can truly be!

YOUTUBE & INSTAGRAM ANALYTICS

YOUTUBE

We currently have 1,148 subscribers, where we have gained 1.1% subscribers in the last 28 days. Our top video is the Key Club Promotional Video which has gained 10 views in the last 48 hours.

- Current Subscribers: 1,148 (+1.1 in last 28 days)
- Views: -1.4k in last 28 days
- Top Video: Key Club Promotional Video (+10 Views in 48 hours)

INSTAGRAM (last 7 days)

- Total Followers: 10.9k (-0.5% in last 7 days)
- Content Reach: 2,998 followers had our posts suggested vs 797 non-followers had our posts suggested. This means that more followers are more likely to have our posts suggested on their feed.
 - 3,968 viewers were reached through our posts, while only 348 viewers were reached through our reels
- Please continue to promote our Instagram and other social media accounts to your divisions!

I hope you enjoy the rest of your time at Spring Training Conference, and I can't wait to see how you shape our District to new horizons! Thank you

REMARKS & REPORTS (CONT.)

Communications and Marketing

Provided by Communications & Marketing Chair Joshua Santhirasegari

What's Bumbling CNH!

My name is Joshua Santhirasegari and I proudly serve as your Communications and Marketing Chair for this term! I am a rising senior from Division 35 East Elephants in Region 13 and I hope you are all having a wonderful time at SBTC! And with that, the following is my board report.

Communication

An introductory email was sent out to the entire committee where the editors and I introduced ourselves. Attached in the email was also a meeting availability spreadsheet to determine our monthly meeting time, committee secretary applications, and an introductory and skills form. The purpose of the skills form was to better get to know each of the committee members and determine their goals, skills, and strengths to effectively distribute tasks throughout the term. In addition, this form had lieutenant governors select other committees that they want to act as a liaison for so that CM can gain insight into the current workings and be prepared for upcoming tasks.

Committee

After the first meeting, CM had a bonding where we shared various snacks that we brought and made luggage tags. Every committee member added their own doodle to each tag so that everyone had a personalized one!

Committee Secretary Appointment

Upon reviewing the committee secretary applications, Division 22 Hikina Aria Abe has been appointed as committee secretary.

Projects

Through the upcoming term, CM will be adding to the collection of overlays, graphics, and manuals available to the district and updating outdated manuals as well. We will also increase publicity of these through Instagram and story graphics. In addition, we will be focusing on addressing member issues and concerns through a Google Form system that will allow CM to create resources that address these issues.

REMARKS & REPORTS (CONT.)

Marketing

To further market Key Club to the public, CM will be utilizing Instagram stories and highlights to ensure that information is reaching as many members as possible. By creating highlights, we hope that members will have immediate access to reminders and information throughout the term in a convenient location. The committee, especially the DVME, has begun marketing ICON to members through a registration graphic and the filming of promotional videos. Daily countdown stories will be posted on Instagram starting 5 days before registration closes.

Do not hesitate to contact me if you have any questions regarding promotion or marketing!
Thank you

District Convention

Provided by District Convention Chair Angelina Nguyen

Introduction

What's buzzin', CNH!

My name is Angelina Nguyen and I am extremely honored to serve you as your District Convention Chair for the 2023-2024 term. I hope you all are doing well, and enjoying Spring Board so far! Without further ado, I will present my first board report:

Communication

An introduction email was sent out to the DCON Committee on May 19th which included a personal introduction, the committee secretary application, a personal information form to share basic knowledge and learn about one another, and committee directives where they had to familiarize themselves with the tasks and expectations.

Committee Secretary Appointment

After a careful review of the applications, Matthew Hun from Division 5 South has been appointed as the Committee Secretary. I am confident Matthew will work diligently throughout the term, and will exceed the expectations.

First Committee Meeting

The DCON Committee's first meeting occurred on Friday, May 26th, 2023 at 9 P.M. with guests Mr. Chan and Mr. Screechfield. We first did introductions of every member in the committee, went over Committee Directives, established our monthly meeting date, reflected on DCON 2023 to see what we enjoyed and what areas we could improve, and delegated tasks such as the KeyNote Speaker, SAA Captain Applications, and much more. We then ended our meeting with final remarks from our SAA mentors.

REMARKS & REPORTS (CONT.)

Closing Remarks

As we enter this MAGICAL term, I am beyond excited to see what SPARKS and goals we are able to accomplish together! I look forward to working alongside my wonderful committee, Ms. Yen, and every one of you throughout this ENCHANTED TERM OF SERVICE!

Kiwanis Family and Foundation

Provided by Kiwanis Family and Foundation Chair Kenneth Nguyen

Buzz Buzz Bad Bees! My name is Kenneth Nguyen and I proudly serve you all as your Kiwanis Family and Foundation Chair for this term. I hope you all got a good night's rest and are ready for another exciting day. The following is my board report:

Committee Communication

An introductory email was sent out to committee members covering committee directives, subcommittees, committee secretary, and first meeting agenda. I've established communication through Messenger, an email thread, and Instagram but Instagram will be our main source of communication. We're currently working on finalizing a monthly committee meeting date and time. We're also working on an overview of the term based on the goals that we discussed last night.

Committee Secretary

Committee Secretary applications opened on Friday, May 19 and closed on Wednesday, May 31. After careful review, D42E Lieutenant Governor Mia Kim was appointed as committee Secretary and began her duties last night at our first committee meeting.

Directives/Goals

Committee members were asked to review the 2023-2024 committee directives before our first meeting. Some general goals that we decided on are to host webinars throughout the term to cover various topics, work with the Member Recognition Committee to create new Kiwanis related awards, continue the KIWIN's x Key Club Pen Pal, continue the Circle K x Key Club Discord, and many other initiatives that we will diligently work towards throughout the term. Based on what was accomplished last term, some quantitative goals that we decided on are:

- ❖ 20 K-Kids/Builders Clubs chartered district-wide
- ❖ 120 Key Leader attendees total at 4 camps (30 per camp)
- ❖ 5 Educational guides
- ❖ 5 educational videos
- ❖ 10 newsletter submissions

REMARKS & REPORTS (CONT.)

Subcommittees

I have now solidified 3 subcommittees for the term: Charities/Scholarships/Grants, Kiwanis Joint Activities, and Map/Calendar/Publicity. These subcommittees will be made up of 3-4 LTGs that will be responsible for brainstorming, educating, promoting, and carrying out various tasks and committee directives. Each subcommittee will have their own tasks but will also be challenged to collaborate with another subcommittee or even another committee on District Board in order to increase communication and collaboration. The form that I sent out in my introductory email asks each LTG to rank their preferred subcommittee and any LTGs that they would prefer to work with. A Task Group Accountability Google Sheet will be enforced in order to check off task assignment completion per LTG

Committee T-Shirt/Food

We've started brainstorming potential KFF food names and have come up with a set of creative ideas but are waiting for our official committee color to finalize a name.

This concludes my board report and I hope you all have a wonderful SBTC.

Membership Development and Education

Provided by Membership Education and Development Chair Lina Tran

Introduction

My name is Lina Tran and I proudly serve as the Membership Development & Education Committee chair for the 2023-2024 term.

Secretary Appointment

After careful deliberation and review, Ethan Chang of Division 46 South has been appointed as secretary for the MDE committee.

First Committee Meeting

During our first committee meeting, we discussed all committee directives to provide an overview of the tasks that will be delegated throughout the year, with a concentration on the Spotlight on Education Program by creating videos on club positions during the summer and OTC presentations that we will be creating and revising.

Committee Teleconferences

The committee has decided that we will be holding our monthly committee meetings on the fourth Tuesday of each month at 9:00pm PST.

REMARKS & REPORTS (CONT.)

Tasks

All committee members have completed a task of brainstorming new Officer Training Conference presentations and are excited to introduce new topics to the District Board and have also discussed revising existing presentations in the coming month in order to distribute the materials by the end of June. Another task email will be sent out regarding the development and revision of these officer training materials and Officer Training Conference presentations. We have also come to the resolution that OTC presentations will not be released in time for certain regions; it will then be up to the lieutenant governors to allow their own presenters to create their own presentations instead.

Committee T-Shirts

We have discussed the requirements of committee T-Shirts and referenced past designs. T-Shirt designs will be due no later than June 12th.

Closing Remarks

I am really looking forward to working with my committee members, MDE mentor Mr. Tobias, and the rest of the District Board to develop our membership and educate members about Key Club. Thank you.

Membership Growth

Provided by Membership Growth Chair Henrina Zhang

What's Poppin CNH!

A huge congratulations to everyone as we embark on this new term of possibilities and growth! My name is Henrina Zhang and it is an honor to serve as your 2023-2024 Membership Growth Chair. Please take this opportunity to meet new people, make new friends, learn, and most importantly, have fun! That said, the following will be my first Membership Growth Chair Board Report:

Committee Secretary

The Committee Secretary position is vital to ensure a committee's success in recording. Committee Secretary Applications have been released with the submission deadline being May 25th, 2023. I'm happy to announce the 2023-2024 MG Committee Secretary as D34S LTG, Carolyn Kao!! I'm confident in her abilities and can't wait to see what we can accomplish.

REMARKS & REPORTS (CONT.)

Committee Directives

During our committee meeting, MG reviewed and revised committee directives and established 3 subcommittees: Strategic planning which will focus on demographics, data, member recruitment, and collecting feedback to create a strategic plan, Materials, which will be producing educational manuals and posts on topics such as chartering and advisors, and an outreach & marketing subcommittee responding for promotion, Ask Me Anything forms catered to LTGs, officers, presidents, advisors, and members, and expanding CNH's inclusivity and diversity. We are also brainstorming ways to increase MG's participation at DCON, with a workshop dedicated to members sharing their stories of club growth, innovative ideas, Q&As, and membership growth tips.

To wrap this up, I'm excited to work with MG committee, Ms. Kendrick, and the rest of the District Board this upcoming term. If you have any further questions, comments, concerns, or just need someone to talk to, please feel free to reach out. That concludes my board report, thank you.

Membership Recognition

Provided by Membership Recognition Chair Chloe Hartanto

Introduction

What's Buzzin' New-Bees! My name is Chloe Hartanto and I proudly serve as your Member Recognition Chair. The following is my first board report:

Communication

Leading up to Summer Board Training Conference, an introductory email was sent to the Member Recognition committee which included a questionnaire form, committee secretary applications, our meeting agenda, and tasks committee members were required to complete prior to SBTC. A google classroom has been created to make announcements, assign tasks, and provide materials. The committee's first meeting was held yesterday to go over committee goals and directives for the term as well as establish our future committee meetings date and time.

Appointment

After careful review of submitted applications, Division 12 South Lieutenant Governor Sidney Nguyen was appointed as our committee secretary.

Directives and Goals

Directives were sent by the district executives and have been read by the member recognition committee. Necessary changes have been noted and will be requested to the district executives soon. The committee reviewed the results of last year's contests and set goals for this term. We also reviewed last year's member recognition committee's promotion strategies and discussed new marketing strategies to utilize this year.

REMARKS & REPORTS (CONT.)

Contests

Upon reviewing contest results, the committee took time to discuss potential causes for the low number of submissions and have shared what could be done to resolve common obstacles in the submission process. The committee has discussed new resolutions, such as providing past portfolios as examples for members. Lieutenant governors will be given a number of contest guidelines to revise so that updated ones can be accessed on the CNH cyberkey by Summer Board Training Conference.

Region Assignments

Each lieutenant governor in the committee has been assigned and asked to send an introductory email to several regions. They will be expected to communicate and relay information regarding member recognition on a monthly basis.

Closing

On behalf of the Member Recognition Committee, we are excited to get started on contest guidelines and hope that you encourage your members to participate. This concludes my first board report, thank you!

Policy, International Business, and Elections

Provided by Policy, International Business, and Elections Chair Sophia Nguyen

What's Poppin Pookie Pies!

My name is Sophia Nguyen and I am beyond honored to serve you as your Policy, International Business, and Elections Chair- better known as PIE Chair! Cherish the moments you have while you're here in the Ranch and I'm looking forward to a term full of memories.

With that, the following is my first board report.

Committee Meetings

Committee teleconferences have been established to occur on the first Tuesday of every month, beginning at 9:00PM PST over Zoom.

Additionally, teleconference check-ins with PIE Mentor Erinn will take place on a weekly basis every Monday at 9:00PM PST.

Committee Secretary

After careful review of a handful of applications for the role, PIE Mentor Erinn and I have appointed Isaiah Newby from Division 21 to serve as the Committee Secretary. Congrats New-BEE!

REMARKS & REPORTS (CONT.)

Committee Communication

An introductory email was sent to the PIE Committee on May 20th, which included a personal introduction, along with various tasks and updates for the month of May. Tasks included Committee Introductions, Plan Proposals where committee members provided their own ideas and visions for the term, and an overview of the CNH Policy Manual. In terms of updates, Committee T-Shirt Design Guidelines have been released and will be updated after committee colors are selected this evening, and Committee Secretary Applications were distributed. An additional email containing the May committee Meeting Agenda was also provided.

Committee Directives

After reviewing the Committee Directives with the PIE Committee and PIE Mentor Erinn, we have determined that all points are sufficient and align with our term goals. We designed goals and objectives to fulfill each of the directives, as well as discussing a rough timeline of when these tasks will be put into action. Further evaluation will be done over the course of the weekend. But as of now, our main objectives include increasing international relations by launching various campaigns and resources, continuing to update the CNH Policy Manual through revision suggestions made by Kiwanis, and revamping election procedures.

District Policy Manual

For the month of June, the PIE Committee will focus on revisiting and updating the CNH Policy Manual. Please note that the 2020 version of the Policy Manual is currently published on the CyberKey, as the most recently updated version from last term is still pending final approval. However, after discussion at our first committee meeting, some of the main changes we will focus on include:

- Clarifying and simplifying the dues process.
- Defining clear standards that elections must adhere to, specifically in regards to hosting club elections.
- Implementing a higher degree of transparency within our policies.
- Identifying and fixing spelling and grammar errors, as well as content that needs to be updated.

Closing Remarks

I am beyond excited to see what we will accomplish together as we continue to build on the foundations set by our predecessors and push CNH to flourish. I look forward to working alongside the PIE Committee, Erinn, and each of the District Board Pookie Pies. Thank you.

REMARKS & REPORTS (CONT.)

Service Projects

Provided by Service Projects Chair Annabel Lee

District Board Introduction:

What's Servin' CNH!

My name is Annabel Lee and I proudly serve as your Service Projects Chair for the 2023-2024 term. The following is my Board Report.

Communication:

On May 16th, an introductory email was sent out with a personal introduction, committee fun fact sheet, secretary application, and agenda for our first committee meeting. Communication has been initiated through our email reflector group and Messenger group chat and these platforms will continue to be in use throughout the term.

Secretary Appointment:

After careful review and consideration, Enya Tran of Division 44 South has been appointed as SP Committee Secretary.

Directives and Goals:

I have reviewed the committee directives for the 2023-2024 term with mentors, Mr. Ridnor and Ms. Larrigan, as well as the SP Committee and we have developed a plan to achieve each of these goals. Our main focus will be to expand the service projects resources available on the CyberKey including the development of a step-by-step service projects manual, several guides and kits to directly aid clubs in planning services, completion of the service projects database, and expansion of existing service initiatives such as the Spotlight on Service Program (SOSP). We have set a timeline for each of these goals to ensure their completion.

First Committee Meeting:

At our first committee meeting, we evaluated the strengths and skill sets of each committee member and discussed goals and directives for the term. We delegated several of our summer tasks and finalized to do lists for the upcoming months. Additionally, we discussed how to organize our manuals for the year and decided the following:

- Preferred Charities step-by-step idea manuals will be created
- The SOSP manuals will remain the same, Preferred Charities manuals will be hyperlinked
- The Step-By-Step Service Projects manual will be divided into the following categories:
 - Independent Events - Direct
 - Independent Events - Indirect
 - Community Events
 - Virtual Services

REMARKS & REPORTS (CONT.)

Closing Remarks

I am beyond excited to work with the Service Projects Committee, Mr. Ridnor, Ms. Larrigan, and all of you this term. I hope you enjoy your first board training conference and I can not wait to support CNH in achieving our many service endeavors. Thus concludes my first board report. Thank you.

Approval of Reports

RESOLVED: That the CNH Board approves all committee and editor reports.

[M: Triston Fuel, D28E Lt. Governor | S Coco Zhang, D28W Lt. Governor: PASSED]

Approval of CNH District Budget 2023-2024

RESOLVED: That the CNH Board approves the 2023-2024 CNH District Budget as stands [See Appendix B].

[M: Anthony Tom, D39 Lt. Governor | S Ivy Valine, D26S Lt. Governor: PASSED]

Approval of PTP Threshold & Yes Initiative Donations

RESOLVED: That the CNH Board approves the PTP Threshold & Yes Initiative Donations to be as follows: funds donated towards the CNH Children's Fund will be evenly split between the Pediatric Trauma Program and YES Initiative.

[M: Valerie Tran, D04N Lt. Governor | S Kaycee Marie Daez, D19N Lt. Governor: PASSED]

Approval of Region 1 & 2 Realignment

RESOLVED: That the Regions 1 & 2 Realignment is approved whereas Regions 1 and 2 are now combined as a singular Region 1.

[M: Yury Pastor, D37E Lt. Governor | S Jacob Racela, D37W Lt. Governor: PASSED]

Approval of Sergeant-At-Arms Coordinator

RESOLVED: That the CNH Board approves D36E Brianna Ton as Sergeant-At-Arms Coordinator.

[M: Charlette Cameron, D28N | S Kylie Dela Cruz, D19S Lt. Governor: PASSED]

Motion to Adjourn

RESOLVED: That the CNH Board moves to adjourn the District Board Meeting.

[M: Austin Alves, D30S Lt. Governor, PASSED]

MEETING ADJOURNED AT 11:50PM PST

Respectfully Submitted By:

Abigail Jensen *Justin Kuo* *Doug Gin*

Abigail Jensen
District Secretary
2023-2024

Justin Kuo
District Governor
2023-2024

Doug Gin
District Administrator
2023-2024

APPENDIX A: ATTENDANCE

Attendance for this Board meeting was completed by District Secretary Abigail Jensen

EXECUTIVE COMMITTEE

DISTRICT GOVERNOR Justin Kuo
DISTRICT SECRETARY Abigail Jensen
DISTRICT TREASURER Chloe Wu
DISTRICT ADMINISTRATOR Doug Gin

LIEUTENANT GOVERNORS

DIVISION 2 NORTH Jade Le
DIVISION 2 SOUTH Sean Phu
DIVISION 3 NORTH Irene Kim
DIVISION 3 SOUTH Katelyn Song
DIVISION 4 CENTRAL Take Nishida
DIVISION 4 EAST Rachel An
DIVISION 4 NORTH Valerie Tran
DIVISION 4 SOUTH Ayati Mishra
DIVISION 4 WEST Athena Tan
DIVISION 5 NORTH Isabella Amu
DIVISION 5 SOUTH Matthew Hun
DIVISION 7 NORTH Leya Wu
DIVISION 7 SOUTH Ysa Bentz
DIVISION 7 WEST Amelia Gaspar
DIVISION 8 Jamie Stukas
DIVISION 10 NORTH Emma Lee
DIVISION 10 SOUTH Alice Sar
DIVISION 11 Jhaena Poblete
DIVISION 12 EAST Esha Bansiya
DIVISION 12 SOUTH Sydney Nguyen - **ABSENT**
DIVISION 12 WEST Maggie Peng
DIVISION 13 NORTH Elizabeth Gilmore
DIVISION 13 SOUTH Stephen Nguyen
DIVISION 13 WEST Katherine Dinh
DIVISION 14 Sukhraj Gill
DIVISION 15 EAST Samantha Baldelomar
DIVISION 15 NORTH Stella Kuang
DIVISION 15 SOUTH Kerry Chen
DIVISION 15 WEST Chloe Wang
DIVISION 16 EAST Devin Brown
DIVISION 16 NORTH Maria Manalastas
DIVISION 16 OASIS Maria Gilani
DIVISION 16 SOUTH Sidney Lin
DIVISION 16 WEST Sebastine Chun
DIVISION 18 Diana Zapico
DIVISION 19 NORTH Kaycee Marie Daez
DIVISION 19 SOUTH Kylie Dela Cruz
DIVISION 20 Andy Dieu
DIVISION 21 Isaiah Newby

DIVISION 22 HIKINA Aria Abe
DIVISION 22 KOMOHANA Sarah Ganiko
DIVISION 22 MAKAI Tiffany Wong
DIVISION 23 Isabelle Schinzing
DIVISION 24/29 Cindy Carbajal
DIVISION 26 NORTH Matthew Lara
DIVISION 26 SOUTH Ivy Valine
DIVISION 27 NORTH Peter Nguyen
DIVISION 27 SOUTH Sunyodh Sandhu
DIVISION 28 EAST Triston Fuel
DIVISION 28 NORTH Charlette Cameron
DIVISION 28 SOUTH Isabelle Pan
DIVISION 28 WEST Coco Zhang
DIVISION 30 NORTH Kasey Lee
DIVISION 30 SOUTH Austin Alves
DIVISION 31 Filsan Saeed - **ABSENT**
DIVISION 32 Vanessa Zamora
DIVISION 33 Elizabeth Cruz
DIVISION 34 NORTH Rea Angela Vera Cruz - **ABSENT**
DIVISION 34 SOUTH Carolyn Kao
DIVISION 35 EAST Abigail Ramos
DIVISION 35 WEST Erin Tran
DIVISION 36 EAST Brianna Ton
DIVISION 36 NORTH Nicole Shek
DIVISION 36 WEST Caroline Gomar-Martinez
DIVISION 37 EAST Yury Pastor
DIVISION 37 NORTH Brayden Nguyen
DIVISION 37 SOUTH Anthony Nguyen
DIVISION 37 WEST Jacob Racela
DIVISION 39 Anthony Tom
DIVISION 42 EAST Mia Kim
DIVISION 42 WEST Gary Nifo
DIVISION 43 Maya Morrow
DIVISION 44 NORTH Lily Yan
DIVISION 44 SOUTH Enya Tran
DIVISION 44 WEST Jennifer Li
DIVISION 45 Lauren White
DIVISION 46 NORTH Sophia Marogi
DIVISION 46 SOUTH Ethan Chang
DIVISION 47 VACANT

APPOINTED BOARD

DISTRICT NEWS EDITOR Willa Lim
DISTRICT TECHNOLOGY EDITOR Kathrine Geng
DISTRICT VISUAL MEDIA EDITOR Chloe You
COMMUNICATIONS AND MARKETING Joshua Santhirasegari
DISTRICT CONVENTION Angelina Nguyen
KIWANIS FAMILY & FOUNDATION Kenneth Nguyen
MEMBERSHIP DEVELOPMENT & EDUCATION Lina Tran
MEMBERSHIP GROWTH Henrina Zhang
MEMBER RECOGNITION Chloe Hartanto
POLICY, INTERNATIONAL BUSINESS, & ELECTIONS Sophia Nguyen
SERVICE PROJECTS Annabel Lee

KIWANIS COMMITTEE

DISTRICT ADMINISTRATOR Doug Gin*
ASSISTANT ADMINISTRATOR Marshall Roberson*
ASSISTANT ADMINISTRATOR Geoff Tobias*
SPECIAL ASSISTANT Marek LeBlanc
DISTRICT SLP DIRECTOR Timothy Cuning
REGION 1 Lisa Watson*
REGION 1 Majid Azimi
REGION 3 Kathy Kendrick*
REGION 3 Michael Moss
REGION 4 Carmen Gastelum - **ABSENT**
REGION 5 Hanna Santee*
REGION 6 Michael McStroul - **ABSENT**
REGION 7 Doug Ridnor*
REGION 7 Patricia Larrigan
REGION 8 Elsie Nash
REGION 8 Jackie Acosta

*Signifies an Executive/Chair/Editor Mentor

REGION 9 Victor Chan*
REGION 9 Kent Screechfield
REGION 10 Interim support by Geoff Tobias
REGION 11 Carole Farris*
REGION 12 Anna Kanbara
REGION 13 Lon Salgren
REGION 14 Michelle Sakurada
REGION 15 Interim Support by Victor Chan and Kent Screechfield
REGION 16 Bruce Mercado* - **ABSENT**
REGION 16 Nikko Galanosa
REGION 17 Carissa Yen* - **ABSENT**
REGION 17 Erinn Wong*
REGION 18 Charlene Masuhara*
REGION 18 Joshua Chang*

GUESTS

EXECUTIVE DIRECTOR OF CNH KIWANIS Mark McDonald
SAN GABRIEL KIWANIS CLUB | D10 KIWANIS LTG Pat Foltyn
GREEN VALLEY KIWANIS CLUB | James Santee
CNH CHILDREN'S FUND PRESIDENT | President Gary Jander
KEY CLUB INTERNATIONAL DIRECTOR | Matthew Ellis

APPENDIX B: DISTRICT BUDGET

The CNH District Budget for the 2023-2024 term was presented by District Treasurer Chloe Wu

		2023-2024 Budget
CASH RECEIPTS		
10.401.0	District Per Capita (31,000 x \$5.50) 2023-2024	\$170,500.00
10.404	District Sales Items (CNH Pins & Advisor Shirts)	\$7,500.00
10.420.0	Fund Raising Events	
10.421.0	Fall Rally South Income	\$0.00
	Fall Rally South Expense	\$0.00
	Total Fall Rally South	\$0.00
10.422.0	Fall Rally North Income	\$0.00
	Fall Rally North Expense	\$0.00
	Total Fall Rally North	\$0.00
10.423.0	PTP Fund Raising (Ribbons & Buttons)	
10.423.1	PTP Fund Raising Income (Ribbons & Buttons)	\$0.00
10.423.2	PTP Fund Raising Expense (Ribbons & Buttons)	\$0.00
	Total PTP Fund Raising (Ribbons & Buttons)	\$0.00
10.425.0	PTP Contributions	\$0.00
10.420.0	Total Fund Raising Events	\$0.00
10.440.00	Investment Income	
10.440.10	Interest Income	\$0.00
10.440.20	Dividend Income	\$0.00
10.440.30	Unrealized Loss/Gain	\$0.00
10.440.00	Total Investment Income	\$3,500.00
	Total General Fund Receipts	\$181,500.00
DISBURSEMENTS		
<i>Administrative</i>		
10.520.0	District Sales Items Cost (CNH Pins & Advisor Shirts)	\$5,000.00
10.540.0	Credit Card Service Fees	\$50.00
10.541.0	Computer Software, Small Equipment	\$6,750.00
10.542.02	Telephone	\$3,000.00
10.542.01	Web Conferencing	\$0.00
10.544.0	Office Supplies	\$250.00
10.545.0	Web Site Maintenance	\$0.00
10.546.0	Postage & Shipping	\$250.00
10.548.0	Printing	\$1,500.00
10.549.0	Professional Fees-Merrill Lynch	\$150.00
10.566.0	Annual Audit	\$1,500.00
10.579.0	Bank Fees-Cash Short/Over	\$0.00
10.585.0	Bad Debt	\$0.00
10.699.03	Service Leadership Department Expense	\$92,700.00
	Total Administrative	\$111,150.00

	Officer & Board	
10.582.0	Governor Travel & Administrative	\$4,000.00
10.591.0	Secretary Travel & Administrative	\$3,000.00
10.592.0	Treasurer Travel & Administrative	\$2,000.00
10.595.01	RTC Travel Leadership Team	\$1,500.00
10.596.0	Exec. Board Training	\$1,000.00
10.597.03	Int'l Convention Travel Support (\$150 per Region Advisor)	\$3,000.00
10.597.05	Hawaii Travel Support (to Dist. Conv.)	\$0.00
10.598.0	Key Leader Scholarships (10 per camp x's \$35.00)	\$1,400.00
10.599	Board Gift to Governor	\$150.00
	Travel & Expense Div. 2-47	\$36,350.00
10.650.0	LTG Reserve for New & Reactivated Clubs	\$2,537.50
10.651.0	Board Meeting Expenses	\$0.00
	Total Officer & Board	\$54,937.50
	Committee Expense	
10.685.0	Prada Scholarship	\$500.00
10.695.01	Comm. & Marketing	\$200.00
10.696.0	Convention Chair	\$200.00
10.693.0	Kiwanis Family & Foundation	\$200.00
10.691.0	MD&E Chair	\$200.00
	Membership Growth	\$200.00
10.694.0	Membership Recognition	\$200.00
10.697	News Editor	\$200.00
10.692.0	P.I.E. Chair	\$200.00
10.697.03	District Visual Media Editor	\$200.00
10.690.0	Service Project Chair	\$200.00
10.697.01	Tech. Editor	\$200.00
	Strategic Planning Chair	\$0.00
10.698	Miscellaneous Expense	\$0.00
10.699.01	Kiwanis Committee Reimbursement	\$7,500.00
10.699.05	Foundation Training Funds Reimb.	\$5,000.00
	Total Committee Expense	\$15,200.00
	Total Disbursements	\$181,287.50
	Net Budgeted Revenue over (Expense)	\$212.50
	Other Revenue & (Expense)	
10.858.00	Contribution CNH fdn-PTP	\$0.00
10.865	Depreciation Expense	\$0.00
10.885.00	CNH Kiwanis DCON Expenses	\$0.00
10.89	CNH Foundation KC Scholarships	\$0.00
	Total Other Revenue (Expense)	0.00
	Net Budgeted Revenue over (Expense) Plus Other Revenue and (Expense)	\$212.50
	Interfund Transfer	
20.921	District Convention Profit	
	Net Revenue over (Expense)	\$212.50

Lt. Governor's Travel & Office		
10.602.0	Division 2 North	\$450.00
10.602.01	Division 2 South	\$400.00
10.603.0	Division 3 North	\$300.00
10.603.01	Division 3 South	\$250.00
10.604.03	Division 4 Central	\$450.00
10.604.0	Division 4 East	\$500.00
10.604.02	Division 4 North	\$550.00
10.604.04	Division 4 South	\$500.00
10.604.01	Division 4 West	\$500.00
10.605.0	Division 5 North	\$300.00
10.605.01	Division 5 South	\$350.00
10.607.0	Division 7 North	\$250.00
10.607.01	Division 7 South	\$500.00
10.607.02	Division 7 West	\$450.00
10.608.0	Division 8	\$700.00
10.610.0	Division 10 North	\$250.00
10.610.01	Division 10 South	\$450.00
10.611.0	Division 11	\$450.00
10.612.01	Division 12 East	\$500.00
10.612.02	Division 12 South	\$550.00
10.612.0	Division 12 West	\$500.00
10.613.0	Division 13 North	\$650.00
10.613.01	Division 13 South	\$500.00
10.613.03	Division 13 West	\$500.00
10.614.0	Division 14	\$450.00
10.615.01	Division 15 East	\$450.00
10.615.02	Division 15 North	\$450.00
10.615.03	Division 15 South	\$300.00
10.615.04	Division 15 West	\$300.00
10.616.03	Division 16 East	\$450.00
10.616.0	Division 16 North	\$550.00
10.616.01	Division 16 South	\$350.00
10.616.04	Division 16 West	\$250.00
10.616.05	Division 16 Oasis	\$400.00
10.618.0	Division 18	\$500.00
10.619.01	Division 19 North	\$500.00
10.619.0	Division 19 South	\$600.00
10.620.0	Division 20	\$200.00
10.621.0	Division 21	\$700.00
10.622.0	Division 22 H	\$400.00
10.622.01	Division 22 K	\$550.00
10.622.02	Division 22 M	\$1,700.00
10.623.0	Division 23	\$450.00

10.624.0	Division 24/29	\$350.00
10.626.0	Division 26 North	\$650.00
10.626	Division 26 South	\$550.00
10.627.0	Division 27 North	\$550.00
10.627.01	Division 27 South	\$350.00
10.628.04	Division 28 East	\$450.00
10.628.02	Division 28 North	\$450.00
10.628.01	Division 28 South	\$400.00
10.628.03	Division 28 West	\$450.00
10.630.0	Division 30 North	\$650.00
10.630.01	Division 30 South	\$500.00
10.631.0	Division 31	\$500.00
10.632.0	Division 32	\$400.00
10.633.0	Division 33	\$200.00
10.634.0	Division 34 North	\$800.00
10.634.1	Division 34 South	\$500.00
10.635.0	Division 35 East	\$700.00
10.635.01	Division 35 West	\$700.00
10.636.0	Division 36 East	\$300.00
10.636.01	Division 36 North	\$200.00
10.636.02	Division 36 West	\$450.00
10.637.03	Division 37 East	\$400.00
10.637.02	Division 37 North	\$650.00
10.637.01	Division 37 South	\$400.00
10.637.04	Division 37 West	\$400.00
10.639.0	Division 39	\$450.00
10.642.0	Division 42 East	\$450.00
10.642.01	Division 42 West	\$350.00
10.643.0	Division 43	\$200.00
10.644.01	Division 44 North	\$450.00
10.644.02	Division 44 South	\$550.00
10.644.03	Division 44 West	\$550.00
10.645.0	Division 45	\$200.00
10.646.0	Division 46 North	\$350.00
10.646.01	Division 46 South	\$300.00
10.647.0	Division 47	\$200.00
	Total Lt. Gov. Travel & Office	\$36,350.00
		Amount per club
		\$50.00